Vigo County YMCA
Contract of Facility Rental

This form should be returned to the Y as soon as possible to ensure availability for the requested rental. A deposit is required when submitting the form. A rental will not be approved until this form is completely filled out and the deposit is paid.

Renter's Name: _____ Y Member? Yes No
Address: _____
Contact#: _____ Alternate #: _____
Date requested: _____ Time requested: _____
Type of Event: _____ For Profit or Non-profit
Special requests: _____

Facilities Requested	**Equipment needed**	**# Attending**
_____ Meeting Room #1	_____ Chairs	_____ # of Adults
_____ Meeting Room #2	_____ Tables	_____ # of Youth
_____ Aerobics Room	_____ Basketballs	
_____ Family Gym	_____ Volleyball net/balls	
_____ Family Gym/Kitchen	_____ Other	
_____ Main Gym		
_____ Pool		
_____ Pool and Family Gym		

As a renter of the YMCA of Clay County property, facilities or other equipment, I/We hereby waive all rights and claims against the YMCA of Clay County, its Board of Directors, officers, and/or employees that may develop during use. The aforementioned agrees to assume all liability for proper use, care and maintenance of the facilities/properties during the time it is using the above named facility and compensate the YMCA of Clay County for any damages and or excessive cleaning expense incurred. The YMCA of Clay County is not responsible for theft, vandalism, etc. The applicant submitting this form and signing below agrees to hold harmless and indemnify the YMCA of Clay County for any losses it may suffer due to applicant's negligence. The aforementioned further agrees to provide his/her own medical liability insurance. I/we also understand and acknowledge that this waiver of liability submitted to the YMCA of clay County as an agreement was voluntarily signed with full knowledge of the contents and conditions of the rental.

Signature of the renter _____ Date _____

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For Office Use Only

Facility charges: $_____
Deposit paid: $_____
Total Balance Due: $_____

Staff Signature: _____ Date _____

Approved by: _____ Date _____

Vigo County YMCA Facility Rental Pricing

Facility Charges	YMCA member/ Non-Profit Group	NonMember/ For-Profit Group
Meeting Room #1	$25/Hr	$45/Hr
Meeting Room #2	$25/Hr	$45/Hr
Aerobics Room	$30/Hr	$50/Hr
Family Gym	$35/Hr	$55/Hr
Family Gym and Kitchen	$40/Hr	$60/Hr
Main Gym	$45/Hr	$65/Hr
Pool (less than 25 guests)	$70/Hr	$100/Hr
Pool (25 to 50 guests)	$80/Hr	$110/Hr
Pool (51 to 75 guests)	$90/Hr	$120/Hr
Pool (76 to 100 guests)	$100/Hr	$130/ Hr

- All rentals require a **two-hour minimum**.
- After hours rentals include an additional $10.00 per hour for staffing the rental.
- Pool parties can only be held after our regular hours.
- No food or drink in the pool area.
- Required deposit: $50.00 for members, $100.00 for nonmembers.
- Deposits will be returned in a maximum of 14 days following the rental pending satisfactory inspection of the facilities used.
- Full rental fee must be paid 48 hours before the event.

Staffing/Cleaning Charges

A YMCA staff person(s) will be on site throughout the duration of the rental. Minimal charges will be added to cover the costs of set up, tear down and cleaning.

Renting Guidelines

1. Facility will not be rented if it will be too much of a distraction for existing programs.
2. Rentals will be done on a first come first serve basis. (A non-member rental will not be bumped for a member rental.)
3. Rentals will be for appropriate activities.